

Fee waiver for volunteers

If you are a volunteer required to apply for an NDIS Worker Screening Check, you may apply to have the application fee waived.

Volunteer eligibility criteria

To be eligible for the volunteer fee waiver, you must:

- be involved in an NDIS risk assessed role
- be engaged with a registered NDIS provider
- not be engaged in work experience or a placement
- be deemed a 'volunteer'

Further to this:

- the role must be an ongoing volunteer role and not for a one-off event
- the role provider is not deriving a financial or material benefit from the volunteer work

You must apply for the volunteer fee waiver before you apply for an NDIS Check.

To start your fee waiver application, complete the 'Volunteer Fee Waiver Form' below.

Volunteer Fee Waiver Form
PDF 732.58 KB

After you have completed the 'Volunteer Fee Waiver Form', you will need to send it to the Victorian NDIS Worker Screening Unit for assessment.

Applying for NDIS Check after receiving a fee waiver

1. If you have been given a volunteer fee waiver, you will receive an NDIS Check application form by email or post.
2. You will need to complete the manual NDIS Check application form and submit it to the Victorian NDIS Worker Screening Unit.
3. After processing your NDIS Check, you will be notified of the outcome.
4. If you pass the NDIS Check, you will receive notice of your NDIS Clearance.

Your provider will be able to check your NDIS Clearance status on the [Commission's NDIS Worker Screening Database](#).

You must not rely on a volunteer NDIS Clearance to work for a registered NDIS provider in a paid role.

Registered NDIS provider role

Registered NDIS providers are responsible for:

- identifying which roles in their organisation are risk-assessed roles
- knowing who needs to apply for an NDIS Check

Workers must complete the following themselves:

- fee waiver application
- NDIS Check