

## Course Outline

<b>Course:</b>	CHC33015 Certificate III in Individual Support (disability)		
<b>Location:</b>	67 Sutherland Rd, Armadale	<b>Days:</b>	TBA
<b>Teachers:</b>	Glenda Williamson		

*This course comprises of the following units of competency:*

Unit Code	Unit Title	Nominal Hours
<b>Core Units</b>		
CHCCCS015	Provide individualised support	30
CHCCCS023	Support independence and well being	80
CHCCOM005	Communicate and work in health or community services	30
CHCDIV001	Work with diverse people	40
CHCLEG001	Work legally and ethically	55
HLTAAP001	Recognise healthy body systems	70
HLTWHS002	Follow safe work practices for direct	25
<b>Elective Units</b>		
CHCDIS001	Contribute to ongoing skills development using a strengths-based approach	40
CHCDIS002	Follow established person centred behavior supports	50
CHCDIS003	Support community participation and social inclusion	60
CHCDIS007	Facilitate the empowerment of people with disability	100
CHCCS025	Supportt relationships with carers and families	70
CHCHCS001	Provide home and community support services	50
<b>Total nominal hours</b>		<b>700</b>

### *Delivery mode*

This course is delivered face-to-face through a range of class activities and community workplace based activities, a Combination of online delivery and teacher support study. 120 hours of Workplace experience placement.

### *Course duration*

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The course duration is 12 months including school breaks.

### ***Pre-requisites***

There is no formalized entry requirement for learners prior to commencing the training package as it is an entry level qualification into the disability sector.

Inclusion Training does require learners to complete a suitability process prior to enrolling in this training package. These requirements are:

- Must be 18 years or older
- Complete a National Police Name Check
- Name checked against the Disability Worker's Exclusion Scheme (DWES)

### ***Education pathways***

#### Further Study Pathways

Participants may progress onto a CHC43115 Certificate IV in Disability.

#### Entry and Exit into Training Product

Participants will be offered the opportunity for recognition of prior learning during the enrolment process.

If a student does not complete the full qualification, but has successfully achieved a number of units, a Statement of Attainment will be issued upon request by the student, indicating that they do not plan to complete the full qualification.

### ***Training arrangements***

A training plan will be prepared for every student with proposed start and end dates for each unit/cluster. A group timetable will be provided to trainers and students.

Training sessions/workshops are delivered 1 day per week 6 hours per day from 9:00 am to 3:30 pm.

Students are required to allocate 16 - 24 hours per week to complete Workplace Tasks/Activities and approximate 16 – 24 hours per month for self-directed study and written assessment completion.

Students must attend at least 80% of all the scheduled classes for each unit/cluster. Students will be required to attend missed classes on the other day of the week or after class as per trainer's instructions.

Students will be inducted about their rights and obligations during an induction session prior to the commencement of any formal training.

### ***Additional support***

Inclusion training provides a range of support services.

Specific support available for this group of learners are:

- Extended time to absorb information, develop skills and complete assessment tasks
- Learners can organise to meet with their facilitator on a one-to - one basis for additional support

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- Email and phone contact is also provided for additional support

### ***Assessment arrangements***

#### **Assessment Methods:**

Written Assessment Tasks (WA);  
Observations(Obs.);  
Work placement activities/tasks (WPA)

Assessment will be conducted by a qualified assessor who meets the requirements specified under the Standards for RTOs 2015. Assessment is structured throughout the course. Students will be provided with feedback where needed to improve their knowledge and skills.

Training and assessment processes will incorporate reasonable adjustment procedures such as individual plans. (i.e. augmented writing)

#### *Credit Transfer*

Based on previous qualification evidence provided clients may be entitled to Credit Transfer which will shorten the length of their training accordingly. Please provide us a copy of your previous qualification to determine if you are eligible for any credit.

#### *Recognition of Prior Learning (RPL)*

Recognition of Prior Learning is offered for this course. Applicants will be provided with an RPL kit and will be required to collect evidence of their knowledge and skills required by unit/s of competency they want RPL.

### ***Cost***

This training is delivered with Victorian Government funding. Students who meet the eligibility requirements under the Skills First Program will not need to pay any fees.

Please contact our office on 03 9509 4266 to determine if you are eligible for a funded place.

If you are not eligible for a funded place, you may want to undertake this training by paying full fee. Please contact our office on 03 9509 4266 should you need further details.

### ***Contact details***

Should you wish to find out more about our course and enrol please contact:

Glenda Williamson – Trainer

Email: [glenda.williamson@inclusion.melbourne](mailto:glenda.williamson@inclusion.melbourne)

Phone: (03) 9509 4266

Mobile: 0431 657 915

OR

Judith Price – RTO Manager

Email: [judith@inclusiontraining.org.au](mailto:judith@inclusiontraining.org.au)

Phone: 03 9509 4266

67 Sutherland Road, ARMADALE VIC 3143

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