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# schedule of fees 2018- 2019

## Accredited Courses on our scope of registration:

22471VIC Course in Initial General Education for Adults

22476VIC Certificate I in General Education for Adults (Introductory)

22294VIC Course in Initial Adult Literacy and Numeracy

22293VIC Certificate I in Initial Adult Literacy and Numeracy

22301VIC Certificate I in Transition Education (Discovery)

CHC24015 Certificate II in Active Volunteering

CHC33015 Certificate III in Individual Supports

## course fees for accredited training

Inclusion Training will invoice students for a course (tuition) fee for the full course or certificate according to the table below. Please note that funded support packages from either DHHS or NDIS cannot be used to pay for course fees.

### course fees and government contribution for accredited training courses:

Course Code	Course Name	Maximum Hours	Course Fee	Government Subsidy p/h	Annual out of pocket fee	Years to Complete	Maximum Annual Government Contribution to Inclusion Training per student
22471VIC	Course in Initial General Education for Adults	225	\$0	\$7	\$0	1	\$1,575
22476VIC	Certificate I in General Education for Adults (Introductory)	440	\$0	\$7	\$0	2	\$1,540
22294VIC	Course in Initial Adult Literacy and Numeracy	360	\$0	\$14	\$0	1	\$5,040
22293VIC	Certificate 1 in Initial Adult Literacy and Numeracy	580	\$0	\$14	\$0	2	\$4,060
CHC24015	Certificate II in Active Volunteering	205	\$500	N/A	\$500	1	N/A
CHC33015	Certificate III in Individual Support	715	\$0	\$8.50	\$0	1	\$6,077.50

## course fee waiver for financial hardship

Where a student is experiencing extreme financial difficulty and is unable to pay the Inclusion Training course fee, an application for financial hardship may be submitted, subject to eligibility requirements, such as the provision of a current Health Care Concession Card. The process will require a statutory declaration and submission of the Financial Hardship Form, in order for the situation to be reviewed and fees waived, reduced or a payment plan initiated. Evidence provided will be kept on file. Please contact the *Manager, Inclusion Training* to obtain further information.

## discovery program fees

Course Code	Course Name	Maximum Hours	Course Fee	Government Subsidy p/h	Annual out of pocket fee	Years to Complete	Maximum Annual Government Contribution to Inclusion Training per student
22301VIC	Certificate I in Transition Education	1180	\$0	\$14	\$0.00	2	\$8,260

SNA LEVEL	COST PER TERM, ONE DAY PER WEEK
SNA Level 1	\$770
SNA Level 2	\$1,145
SNA Level 3	\$1,785
SNA Level 4	\$2,630
SNA Level 5/5+	\$2,910
SNA Level 5S	\$3,355

### 22301VIC Certificate I in Transition Education (Discovery)

Inclusion Training students enrolled in 22301VIC Certificate I in Transition Education as part of the Discovery Program and funded through DHHS, are charged a monthly fee that combines individualised support and amenities costs. **Note:** The invoiced fee includes days in which a student may be absent.

## fees for National Disability Insurance Scheme participants

Inclusion Melbourne (Inclusion Training) are registered to provide Capacity Building and Core funded services under the National Disability Insurance Scheme. If a student wishes to enroll in one of our courses, we recommend you contact us prior to your NDIS planning meeting for us to develop an individualised financial plan of the costs involved to support you in the classroom.

If prospective student's already have an NDIS approved plan, please discuss this with us in order for us to tailor our services to support your goals.

Note: Inclusion Training follow the rates issued in the current NDIS Price Guide.

# support fee for Department of Health and Human Services funded students

## support fee for accredited training:

In addition to Inclusion Training's qualified trainers and assessors, additional supports in the classrooms are provided by Inclusion Training's team of dedicated tutors and Direct Support Professionals.

Inclusion Melbourne may provide direct support for personal care, meal assistance, self-care and social inclusion at Inclusion Training campuses as per requirements.

Support fees are dependent on the support needs of the learner.

The following non-NDIS support fees are based on the Support Needs Assessment (SNA) funding levels at one day per week and will be adjusted in line with DHHS indexed prices.

Please note that these fees are accurate as of July 2018 and are subject to indexation according to DHHS funding rates.

## fees for pre-accredited training

Inclusion Training offers government subsidised pre-accredited courses.

Inclusion Training do not charge a course (tuition ) fee for pre accredited courses however a support fee is incurred for students attending these courses. Fees are charged quarterly according to half day or full day engagement. Support fees can be charged to student's DHHS funded support packages.

Please refer to the Inclusion Training website for a current list of pre-accredited courses on offer.

SNA LEVEL	FULL DAY OR HALF DAY PER WEEK	SUPPORT FEE PER TERM NON CONCESSIONAL CARD HOLDERS
All levels	Half day	\$570
	Full day	\$1,300

# invoicing for Department of Health and Human Services funded students

Students whose support package funding is managed by Inclusion Melbourne will have their course fees and support fees invoiced separately. For more information, please contact the *Manager, Inclusion Training*.

SERVICE S	COURSE FEE	NON-NDIS SUPPORT FEE	NDIS SUPPORT FEE
Accredited literacy and numeracy courses			
DP	Billed to student	Billed to student	Charged to NDIS support package according to plan management agreement
FI		Billed to student	
IM		Charged to support package	
Discovery Program (5 days per week)			
DP	Billed to student	Billed to student	Charged to NDIS support package according to plan management agreement
FI		Billed to student	
IM		Charged to support package	
Pre-accredited Training (0.5 or 1 day per week)			
DP	Billed to student	Billed to student	Charged to NDIS support package according to plan management agreement
FI		Billed to student	
IM		Charged to support package	

Key to terms:

DP = Students receiving individualised funding package (ISP or FFYA) as direct payments

FI = Students using Inclusion Melbourne’s financial intermediary services

IM = Students whose support package is managed by Inclusion Melbourne



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Inclusion Training is a Foundation Skills Courses approved provider. TOID: 6404